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## ARAPAHOE LIBRARY DISTRICT

### MEETING OF THE BOARD OF TRUSTEES

June 19, 2018

Support Services Building  
12855 E Adam Aircraft Circle  
Englewood, CO

**MEMBERS PRESENT:** Jim Morrato, Steve Oliver and Rachel Bandy

**MEMBERS ABSENT:** Katie Schroeder, Isabel McKenzie, Dorothy Pisel and Sally Daigle

**STAFF PRESENT:** Oli Sanidas, Executive Director; Jessica Sidener, Director of Marketing and Human Relations; Janel Maccarrone, Executive Assistant; Jill Corrente, Director of Digital and Library Materials Services; Kim Collie, Director of Project Management Office; Jennifer Mahin, Director of Finance; Jose Ortiz, Manager of Facilities and Security; David Britt, Manager of Library Material Services; Anthony White, Manager of Web Services; Jason McBride, Manager of IT Infrastructure and Digital Services; Cynthia Kiyotake, Library Manager; Holly Whelan, Library Manager; Taliah Abdullah, Library Manager; Caroline Heinselman, Manager of Human Resources; Karen Malone, Susan Malone, Cherie Curtis

**PUBLIC:** none

**OTHERS ATTENDING:** Elizabeth Dauer, Attorney; Alison Slife, CliftonLarsenAllen representative

Steve Oliver called the meeting to order at 5:40 p.m.

**ADDITIONS OR CORRECTIONS TO THE AGENDA:** Due to a lack of quorum, no formal action was taken by the board at this meeting. A meeting was scheduled on Monday, June 25 at 8:00 a.m. at the Smoky Hill Library to cover the action items that require a vote.

**PUBLIC INTRODUCTIONS AND COMMENT:** None

**2017 AUDIT REPORT:** Alison Slife, representing CliftonLarsonAllen, presented the 2017 audit report. She also presented the Governance

Communications Letter which is required by auditing standards to be communicated to the Board of Trustees along with the Management Letter which noted four areas where the Library District could strengthen processes in the future. The Comprehensive Annual Financial Report (CAFR) which contains audited financial statements for 2017, the auditor's opinion, and support narratives and trend information were handed out to the trustees.

The audit committee recently met with Alison Slife from CliftonLarsonAllen to review the report and will bring a recommendation to the board to accept the 2017 audit at the June 25, 2018 meeting when there is a quorum.

**GALLAGHER PRESENTATION:** Jennifer Mahin gave a brief presentation addressing the following questions:

1. What is TABOR?
2. What is Gallagher?
3. How will Gallagher possibly affect ALD?
4. What are we doing about Gallagher?

## **REPORTS:**

### **Legal Report:**

Legal counsel reviewed the legal report and answered questions from the trustees.

### **Trustee Reports:**

- Rachel Bandy was happy to report that her 6 year old got his first library card and is participating in the summer reading program. She recommended the Makerspace at the Castlewood Library to her brother-in-law and he was impressed by the tour that Ryan Schafer gave him.
- Steve Oliver was at the Koelbel Library and was fascinated by how much goes on at the library and how well they do things.

### **DIRECTOR'S STRATEGIC PLAN REPORT:**

- Oli reported that he is continuing to work with the Smart Cities Alliance and the City of Centennial for potential collaboration. Discussions have progressed, and two possible projects have been identified. We are seeking to enhance the front area of the Southglenn media lab to showcase new technology in an exciting new way that is approachable and inviting. The second project is a collaboration with a non-profit organization out of New York called OATS (Older Adult Technological Services). OATS works to train the senior population in technology. We are still very early in the process of this partnership, but there is potential to deliver high-quality training to our senior community that meets many of our strategic goals. We have deliberately chosen small attainable

projects for our initial trials with the hope that the relationships will grow. What we have identified so far is that the strategic goals of our library align very well with these potential partners. He also reported that he attended Summer Reading Kick Offs around the District.

- Linda Speas reported the following:
  - 1) services to Spanish speakers and patrons learning English as a second language – she highlighted the graduation ceremony and will send future graduation dates to the trustees so they can plan to attend
  - 2) updated the trustees on the single stall restroom project
  - 3) The Eloise May expansion project is near completion. The grand opening event is scheduled for July 9<sup>th</sup> 3-5 p.m. She thanked all the staff who worked so diligently on the project.
  - 4) The SG closure for the refurbish is scheduled on July 4 & 5.
- Jill Corrente reported that the Web Team recently worked with the Creative Specialist team to rebuild the presence of the Makerspace on our website. It now features more information regarding service hours, the equipment available and the many workshops that take place in the space.
- Jessica Sidener highlighted the summer reading program. To celebrate the start of Summer Reading the Programming department presented carnival-themed Kickoff events across the district. Special thanks went out to this year's sponsors, including the Friends of Arapahoe Libraries for supporting Summer Reading. ALD staff member, Andrea hand drew the artwork summer reading material and it is fantastic! Jessica also shared that the Tagawa Gardens summer concert was a huge success! So successful that Arapahoe Libraries is going to Cultivate '18, the largest horticulture trade show in North America! ALD won't actually be there but our partner, Tagawa Gardens, will and will share our Summer Concert collaboration because it highlights the value that Tagawa Gardens and ALD place on meaningful community collaboration.

#### **LET'S FIND OUT...HOW WE DID:**

No comments

#### **MONTHLY STATISTICS:**

No comments

#### **COMMUNITY CONVERSATIONS:**

No comments

**UPCOMING MEETINGS:** The August Board Meeting will be held at the Koelbel Library on Tuesday, August 21, 2018 at 5:30 p.m. and will include a tour of the Forum.

There being no further business Steve Oliver adjourned the meeting at 7:00 p.m.

8/21/18

Date Approved

Kate Schroeder

Dorothy Pisel, Secretary