
ARAPAHOE LIBRARY DISTRICT

MEETING OF THE BOARD OF TRUSTEES

April 16, 2019

Sheridan Library
3425 W. Oxford Avenue
Sheridan, CO

MEMBERS PRESENT: Katie Schroeder, Steve Oliver, Rachel Bandy and Sally Daigle

MEMBERS ABSENT: Dorothy Pisel

PUBLIC: William Shaw

OTHERS ATTENDING: Elizabeth Dauer, Attorney; Zelta Goetsch, Jim Bershof and Justin Gerze, AP and OZ representatives; Julie Miller Davis, consultant

STAFF PRESENT: Oli Sanidas, Executive Director; Jessica Sidener, Director of Marketing and Human Relations; Janel Maccarrone, Executive Assistant; Jennifer Mahin, Director of Finance; Jill Corrente, Director of Digital and Library Material Services; Kim Collie, Director of Project Management Office; Linda Speas, Director of Library Operations; Jose Ortiz, Manager of Facilities and Security; Cynthia Kiyotake, Library Manager; Nicole Wilhelms, Library Manager; Kathleen Robertson

Katie Schroeder opened the meeting at 5:46 p.m.

APPROVAL OF MINUTES No. 767: Sally Daigle moved to approve the Minutes #767 from the March 19, 2019 Board Meeting, Steve Oliver seconded the motion and the motion passed unanimously.

CONSENT AGENDA: Rachel Bandy moved and Steve Oliver seconded to approve the Consent Agenda as presented. The motion passed unanimously.

Approval of the Consent Agenda means:

- Approval of the hiring of Allie Beardsley
- Approval of the separation of DeLace Munger

FINANCIALS: Jennifer Mahin reviewed the financials with the trustees. Steve Oliver moved to accept the Financials as presented. Sally Daigle seconded

and the motion passed unanimously. Approval of the Financials means:

- Acceptance of the Statement of Revenue and Expense
- Acceptance of the Balance Sheet

BOARD OFFICER ELECTIONS: Rachel Bandy moved to approve the proposed slate of officers, as follows:

- Steve Oliver; President
- Katie Schroeder; Vice President
- Dorothy Pise!; Secretary

Katie Schroeder seconded the motion and the board voted unanimously to approve the proposed slate of officers.

BUILDING AUTHORITY DIRECTORS: In accordance with the Bylaws for the Arapahoe Library District Building Authority, which state that Building Authority Directors shall be appointed by the Board of Trustees of the District, Oli Sanidas presented a resolution that Jeanne Davies be reappointed as a Director for the Building Authority for a three-year term. The annual Building Authority Meeting was on Friday, April 12.

FRIENDS FOUNDATION DIRECTORS: In accordance with the Bylaws for the Arapahoe Library Friends Foundation, which state that Foundation Directors shall be appointed by the Board of Trustees of the District, Oli Sanidas, President of the Friends Foundation, recommended a resolution to approve the Arapahoe Library Friends Foundation Board of Directors: Lisa Snyder, Chair; Katie Schroeder, Vice-Chair; Molly Aschenbrenner, Executive Vice-Chair; Oli Sanidas, President; Jennifer Mahin, Treasurer; and Janel Maccarrone, Secretary. The Friends Foundation annual meeting was Monday, April 8.

Katie Schroeder moved to approve the resolution stating that Jeanne Davies be reappointed as a Director for the Building Authority for a three-year term and to approve the resolution for the Arapahoe Library Friends Foundation Board of Directors as recommended. Sally Daigle seconded the motion and both resolutions were approved unanimously. The resolutions are attached.

BOARD PRESIDENT REPORT: Katie Schroeder introduced incoming trustee Bill Shaw. Bill and Theresa Mehringer will be official trustees by the May 21, 2019 Board Meeting. Katie and Steve are in the process of revising the Trustee Handbook and are hoping to have it available at the June 18, 2019 Board Meeting.

EXECUTIVE DIRECTOR REPORT: Oli Sanidas updated the trustees on the total cost for the completion of the Kelter Library project including owner costs. These costs include furniture, security, IT, digital displays/makerspace, programming, café equipment, signage, collection, CFLS, and moving costs

totaling \$8,984,741. Oli also asked the trustees to submit ideas for board presentations in 2020 format.

KELVER LIBRARY PROJECT PRESENTATION: Representatives from Oz Architecture and Adolfsen and Peterson Contractors, introduced themselves and gave a brief project report on the Kelper Library project. The trustees would like more information about including a tornado shelter in the new library.

- Cost and FEMA codes
- Community expectations
- What other libraries in the nation are doing to prepare?
- Are there other shelters in Byers?

Oli Sanidas will email the trustees with the information. The trustees will email questions they have to Steve Oliver by Friday, April 19, 2019. OZ and AP will need a final decision by Friday, April 26, 2019.

REPORTS:

TRUSTEE REPORTS:

- Steve Oliver and his wife spent some time in the Koelbel Café while and were impressed with how people conduct their work in the cafe.

STRATEGIC PLAN REPORT: Jennifer Mahin, Director of Finance, highlighted several activities throughout the District:

- Community conversations with the creative care café group and the English as a Second Language (ESL) class.
- The Sheridan Library staff attended some of the Habitat for Humanity Home Dedication in the Sheridan neighborhood recently and gifted families with library cards and materials.
- The Davies remodel is behind schedule due to weather.
- The cafés at Koelbel and Smoky Hill libraries invited patrons to stop by and pick up a customer loyalty card and a free brewed coffee.
- Over 50 patrons attended programs on the Opioid Crisis in Colorado to see what is being accomplished locally to reduce prescription drug abuse and how they can get involved in helping their community.

LEGAL STATUS REPORT: Legal counsel took questions from the trustees regarding the legal report. Counsel reported that notice of the District's intent to exercise a five-year option to stay in the current space at Southglenn was sent on September 21, 2018. Discussions concerning installation of a café in the branch remain ongoing at this time.

LET'S FIND OUT...HOW WE DID.

No comments

MONTHLY STATISTICS:

No comments

COMMUNITY CONVERSATIONS:

No comments

UPCOMING MEETINGS: The May meeting is scheduled on Tuesday, May 21 at 5:45 p.m. at the Support Services Building with the tour of the Jail immediately following.

There being no further business, Sally Daigle moved to adjourn the meeting. Rachel Bandy seconded the motion and Katie Schroeder adjourned the meeting at 7:40 p.m.

5/21/19

Date Approved

(for Dorothy Pisel)

Dorothy Pisel, Secretary