
ARAPAHOE LIBRARY DISTRICT

MEETING OF THE BOARD OF TRUSTEES

May 21, 2019

Support Services
12855 E Adam Aircraft Circle
Englewood, CO

MEMBERS PRESENT: Steve Oliver, Rachel Bandy, Bill Shaw, Theresa Mehringer and Sally Daigle

MEMBERS ABSENT: Katie Schroeder and Dorothy Pisel

PUBLIC: None

OTHERS ATTENDING: Cameron Richards, Attorney; Zella Goettsch, and Justin Gerze, AP and OZ representatives

STAFF PRESENT: Oli Sanjdas, Executive Director; Janel Maccarrone, Executive Assistant; Jennifer Mahin, Director of Finance; Jill Corrente, Director of Digital and Library Material Services; Kim Collie, Director of Project Management Office; Linda Speas, Director of Library Operations; Nicole Wilhelms, Library Manager; Holly Whelan, Library Manager

Steve Oliver opened the meeting at 5:45 p.m.

APPROVAL OF MINUTES No. 768: Rachel Bandy moved to approve the Minutes #768 from the April 16, 2019 Board Meeting. Sally Daigle seconded the motion and the motion passed unanimously.

CONSENT AGENDA: Sally Daigle moved and Bill Shaw seconded to approve the Consent Agenda as presented. The motion passed unanimously.

Approval of the Consent Agenda means:

- Approval of the hiring of Hanna Reeves, Rhianon Goodrich, Eli Kerry, George Selke and Adriana Sandoval
- * Approval of the separation of Kenza Lefstad, Cameron Alexander, Avery Kirk, Debbie Catbagan and Victoria Brown

FINANCIALS: Jennifer Mahin reviewed the financials with the trustees. Sally Daigle moved to accept the Financials as presented. Bill Shaw seconded

and the motion passed unanimously. Approval of the Financials means:

- Acceptance of the Statement of Revenue and Expense
- Acceptance of the Balance Sheet

Sally Daigle moved to approve the last six months of the Southglenn Library Lease and Common Area Maintenance in the amount of \$197,626. Theresa Mehringer seconded the motion and the motion passed unanimously.

CALL RECORDING AND SECURITY CAMERA POLICY: Jill Corrente reviewed the suggested changes to the Call Recording and Security Camera Policy along with a form for patrons to request their own call and video recordings. The link to the form has been added to the policy. Second reading for the policy will be at the June Board Meeting.

The trustees reviewed the Reservable Spaces Policy with the directors in response to the concern from a patron regarding meeting room reservations for profit vs non-profit groups. Oli Sanidas will provide the trustees with the Koelbel Library room usage report.

BOARD PRESIDENT REPORT: Steve Oliver introduced incoming trustees Bill Shaw and Theresa Mehringer. The audit committee is scheduled to meet with the auditors before the June 18 Board Meeting. Steve Oliver and Theresa Mehringer agreed to serve as the audit committee. The trustee self-evaluation will be postponed for a couple of months. The trustees agreed to be consistent throughout the district and have storm areas in the new facilities rather than FEMA approved tornado shelters.

EXECUTIVE DIRECTOR REPORT: Oli Sanidas updated the trustees on a program that he participated in called 10-10-10. This was a unique opportunity and it provided a platform for community engagement and discovery of issues that impact our community members. Also, Arapahoe Libraries was heavily represented at the Centennial State of the City gathering.

CASTLEWOOD LIBRARY PROJECT PRESENTATION: Representatives from Oz Architecture and Adolfson and Peterson Contractors gave a brief project report on the Castlewood Library remodel project. They are on track to receive the building permit in July.

REPORTS:

STRATEGIC PLAN REPORT: Due to time constraints Linda Speas, Director of Library Operations, answered questions from the trustees regarding the report:

- The opening date for the Davies Library has been scheduled for September 3, 2019.

LEGAL STATUS REPORT: The legal report was included in the board packet for review by the trustees and there were no questions or concerns.

LET'S FIND OUT...HOW WE DID:

No comments

MONTHLY STATISTICS:

No comments

COMMUNITY CONVERSATIONS:


No comments

UPCOMING MEETINGS: The June meeting is scheduled on Tuesday, June 18 at 5:45 p.m. at the Southglenn Library, 6972 S Vine Street.

There being no further business, Sally Daigle moved to adjourn the meeting. Rachel Bandy seconded the motion and Steve Oliver adjourned the meeting at 7:28 p.m. A tour of the Arapahoe County Detention Center followed.

6-19-19

Date Approved



Rachel Bandy, Assistant
Dorothy Pisel, Secretary

