
ARAPAHOE LIBRARY DISTRICT

MEETING OF THE BOARD OF TRUSTEES

June 18, 2019

Southglenn Library
6972 S Vine Street
Centennial, CO

MEMBERS PRESENT: Steve Oliver, Katie Schroeder, Rachel Bandy, Bill Shaw and Theresa Mehringer

MEMBERS ABSENT: Dorothy Pisel and Sally Daigle

PUBLIC: Lynn Hutchinson

OTHERS ATTENDING: Cameron Richards, Attorney; John Paul LeChevallier, CliftonLarsonAllen representative

STAFF PRESENT: Oli Sanidas, Executive Director; Janel Maccarrone, Executive Assistant; Jessica Sidener, Director of Human Relations and Marketing; Jennifer Mahin, Director of Finance; Jill Corrente, Director of Digital and Library Material Services; Kim Collie, Director of Project Management Office; Linda Speas, Director of Library Operations; Nicole Wilhelms, Library Manager; Andrew Monson and Cherie Curtis

Steve Oliver opened the meeting at 5:47 p.m.

APPROVAL OF MINUTES No. 769: Katie Schroeder moved to approve the Minutes #769 from the May 21, 2019 Board Meeting. Rachel Bandy seconded the motion and the motion passed unanimously.

CONSENT AGENDA: Rachel Bandy moved and Bill Shaw seconded to approve the Consent Agenda as presented. The motion passed unanimously.

Approval of the Consent Agenda means:

- Approval of the hiring of Robert Paredes and Sarina Hicken
- Approval of the separation of Carol Luallin, Jenny Wehner, Jacki Solat, Shahzad Perez, Caitlin Zeller, Megan Bridge and Dorothy Foote

FINANCIALS: Jennifer Mahin reviewed the financials with the trustees. Katie Schroeder moved to accept the Financials as presented. Bill Shaw

seconded and the motion passed unanimously. Approval of the Financials means:

- Acceptance of the Statement of Revenue and Expense
- Acceptance of the Balance Sheet

CALL RECORDING AND SECURITY CAMERA POLICY – second reading: Jill Corrente reviewed the suggested changes to the Call Recording and Security Camera Policy along with a form for patrons to request their own call and video recordings. The link to the form has been added to the policy. Rachel Bandy moved to approve the Call Recording and Security Camera Policy with the suggested revisions from the Directors. Bill Shaw seconded and the motion passed unanimously.

BOARD PRESIDENT REPORT: Steve Oliver requested that a Finance Subcommittee be created. Steve Oliver and Theresa Mehringer were appointed to serve on the committee. They will report to the full board at an upcoming board meeting. Steve also complimented the dedicated staff at the Detention Center Library and thanked them for the impressive tour last month.

EXECUTIVE DIRECTOR REPORT: In response to a patron concern regarding reservable spaces, Oli Sanidas provided the trustees with some details on how our meeting rooms are used. Discussion followed.

AUDIT PRESENTATION: John-Paul LeChevallier from CliftonLarsonAllen presented the 2018 audit report and answered questions from the trustees. Theresa Mehringer and Steve Oliver met with management and CliftonLarsonAllen representative, Allison Slife, to review the audit. After discussion they recommended that the board accept the 2018 audit as presented. Katie Schroeder moved to accept the auditor's 2018 report. Rachel Bandy seconded and the motion passed unanimously.

REPORTS:

TRUSTEE REPORTS:

Rachel Bandy shared that her children loved the Pete the Cat program and are enrolled in the Summer Reading Program. She also shared that some teachers from the Cherry Creek School District are interested in getting some of our resources into their schools. Rachel and Linda Speas will work together to contact the interested parties.

Bill Shaw reported that he has had several people express interest in having more outdoor space available.

Katie Schroeder was happy to hear that the trustees enjoyed the jail tour last month.

STRATEGIC PLAN REPORT: Linda Speas highlighted the following topics from the Strategic Plan Report:

- One Book One Facility is basically a book club for the inmates, civilian staff and deputies. The program is based on the Common Reading programs for college freshmen, and the hope is that it will give them all a shared experience to talk about that isn't jail.
- Davies Library construction continues to progress. It is anticipated that the current Library will close August 19 through September 2 to move and the school is opening on September 3.
- Kelter Library will host a large grand opening celebration for the community which will showcase the new library with many of the amenities the community indicated they wanted.
- Choose Your Library Adventure: 2019 Summer Reading Program began June 1 with this year's theme, Choose Your Library Adventure. Arapahoe Libraries teamed up with City of Centennial to host the district-wide kick-off event featuring a concert in the park. Summer Reading numbers will be reported at the end of the program.

LEGAL STATUS REPORT: The legal report was included in the board packet for review by the trustees and there were no questions or concerns.

LET'S FIND OUT...HOW WE DID:

No comments

MONTHLY STATISTICS:

No comments

COMMUNITY CONVERSATIONS:

No comments

UPCOMING MEETINGS: The August meeting is scheduled on Tuesday, August 20 at 5:45 p.m. at the Koelbel Library, 5955 S Holly Street.

There being no further business, Bill Shaw moved to adjourn the meeting. Rachel Bandy seconded the motion and Steve Oliver adjourned the meeting at 7:24 p.m.

8-20-19
Date Approved


Dorothy Pisel, Secretary